

# BUDGET REVIEW SCHEDULE 2020-21

**Tuesday, November 26, 2019** – Budget package/forms sent to departments.

**Monday, December 23, 2019** – Departments submit budget requests to Town Administrator/Finance Director by Noon. (Charter requires submission by January 14 of each year).

**Monday January 6, 2020 thru Thursday, January 9, 2020** – Departments meet with Town Administrator, Finance Director & First Selectman for a review of initial budget requests.

**Monday, January 13, 2020 thru Thursday, January 16, 2020** – Departments selected for a call back meet with Town Administrator, Finance Director & First Selectman to review changes made to initial budget request.

**Friday, January 31, 2020** – Board of Education transmits budget request to the Board of Selectmen. (Charter requires by February 3rd).

**\*Monday February 10, 2020**– First Selectman submits budget request to Board of Selectmen. (Charter requires by February 10th).

**\*Tuesday, February, 11, 2020, 7:30 pm** – Board of Selectmen reviews Board of Education budget request.

**\*Tuesday, February 18, 2020, 7:30 p.m.** – Board of Selectman reviews First Selectman’s budget request

**\*Thursday, February 20, 2020, 7:30 p.m.** - Board of Selectman review Board of Education budget request (if necessary) and continue review of Board of Selectmen’s request (if necessary). Board of Selectmen vote on and transmit First Selectman’s and Board of Education budgets to Board of Finance. Board also nominates moderator for Annual Town Budget meeting. \*Regular Board of Selectmen’s meeting.

**Monday, February 24, 2020-** Deliver Budget Books to Board of Finance

**Monday, March 2, 2020, 7:30 p.m.** – Board of Finance reviews First Selectmen’s budget request.

**Tuesday, March 3, 2020, 7:30 p.m.** – Board of Finance reviews First Selectmen’s budget request (if necessary).

**Wednesday, March 4, 2020, 7:30 p.m.** – Board of Finance reviews Board of Education budget request.

**Thursday, March 5, 2020, 7:30 p.m.** – Board of Finance reviews Board of Education budget request (if necessary).

**Thursday, March 19, 2020** - Publish notice of public hearing on budget. (Charter requires 10 days prior to public hearing)

**Tuesday, March 24, 2020, 8:00 p.m.** – Board of Finance holds public hearing on budget request. Weston Middle School Library (Charter requires at least two weeks prior to annual budget meeting).

**Wednesday March 25, 2020, 8:00 p.m.** – Additional public hearing on budget request. Weston Middle School Library (if necessary).

**Tuesday, April 7, 2020, 7:30 p.m.** – Board of Finance budget deliberation meeting.

**Thursday, April 9, 2020** – Publish and post notice of Annual Town Budget meeting. (Charter requires at least five days prior to meeting).

**Wednesday, April 22, 2020, 8:00 p.m.** – Annual Town Budget meeting. Weston High School Auditorium.

**Saturday, May 2, 2020, 12pm to 8:00 pm** - Proposed Referendum

**Thursday May 7, 2020** – Board of Finance meets to set mill rate.